Company Registration N	lo. 82321	(Eire)
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**DIRECTORS' REPORT AND FINANCIAL STATEMENTS** 

**COMPANY INFORMATION** 

**Directors** Siobhan Roddy

**Thomas Quigley** 

Aisling Dowling-Deignan (Appointed 21 May 2014)

Ruth Barrington Anne Egan Louise Graham Christina Hughes

Breda Collins (Appointed 21 May 2014)

Marie- Louise Naughton Ciara McKenna Dearbhla Ni Riordain Mary McCarthy

Secretary Christina Hughes

Company number 82321

Registered Charity Number 8877

**Registered office** 14 Gandon House,

Custom House Square,

IFSC, Dublin 1.

Auditors Browne Murphy & Hughes

Chartered & Certified Accountants

& Registered Auditors28 Upper Fitzwilliam Street

Dublin 2

**Business address** 14 Gandon House,

Custom House Square,

IFSC, Dublin 1.

Bankers Bank of Ireland

Lower Baggot St.,

Dublin 2

ICS Building Society New Century House,

IFSC,

Mayor Street Lower,

Dublin 1.

**Officers Details** 

Dr. Ruth Barrington Christina Hughes Dr. Thomas Quigley (Chairperson) (Secretary) (Treasurer)

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### **DIRECTORS' REPORT**

### FOR THE YEAR ENDED 31 DECEMBER 2014

The directors present their report and financial statements for the year ended 31 December 2014.

### Principal activities and review of the business

The principal activity of the company continued to be that of providing support and service to umarried parents and their children.

The organisation complies with The Governance Code for the Community, Voluntary and Charitable Sector in Ireland.

The principal risks and uncertainties facing the company going forward is the level of funding which will be received. The directors are actively involved in reviewing their costs in order that they may counteract any future decreases.

### Results and dividends

The results for the year are set out on page 5.

### **Directors**

The following directors have held office since 1 January 2014:

Phyllis Crowe (Resigned 21 May 2014)
Mary McGovern (Resigned 21 May 2014)

Siobhan Roddy Thomas Quigley

Aisling Dowling-Deignan (Appointed 21 May 2014)

Ruth Barrington Anne Egan Louise Graham Christina Hughes

Breda Collins (Appointed 21 May 2014)

Marie-Louise Naughton

Ciara McKenna Dearbhla Ni Riordain Mary McCarthy

### **Directors' interests**

This is a company limited by guarantee and not having a share capital.

### **Books of account**

The company's directors are aware of their responsibilities, under section 202 of the Companies Act 1990 to maintain proper books of account and are discharging their responsibility by employing experienced staff and ensuring that sufficient company resources are available for the task.

The books of account are held at the company's registered office, 14 Gandon House, Custom House Square, IFSC. Dublin 1. .

### **Auditors**

In accordance with the Companies Act 1963, section 160(2), Browne Murphy & Hughes continue in office as auditors of the company.

**DIRECTORS' REPORT (CONTINUED)** 

FOR THE YEAR ENDED 31 DECEMBER 2014

### Statement of directors' responsibilities

The directors are responsible for preparing the financial statements in accordance with applicable law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Acts 1963 to 2013. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board

Thomas Quigley **Director**30 March 2015

Christina Hughes

Director

**INDEPENDENT AUDITORS' REPORT** 

### TO THE MEMBERS OF TREOIR THE NATIONAL FEDERATION OF SERVICES FOR UNMARRIED PARENTS AND THEIR CHILDREN

We have audited the financial statements of Treoir The National Federation of Services for Unmarried Parents and Their Children for the year ended 31 December 2014 set out on pages 5 to 14. The financial reporting framework that has been applied in their preparation is Irish law and accounting standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Ireland).

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act, 1990. Our work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our work, for this report, or for the opinions we have formed.

### Respective responsibilities of the directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on pages 1 to 2 the directors are responsible for the preparation of the financial statements giving a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at 31 December 2014 and of its deficit for the year then ended; and
- have been properly prepared in accordance with the requirements of the Companies Acts, 1963 to 2013.

### Matters on which we are required to report by the Companies Acts 1963 to 2013

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit
- In our opinion proper books of account have been kept by the company.
- The financial statements are in agreement with the books of account.
- In our opinion, the information given in the directors' report is consistent with the financial statements.

**INDEPENDENT AUDITORS' REPORT (CONTINUED)** 

TO THE MEMBERS OF TREOIR THE NATIONAL FEDERATION OF SERVICES FOR UNMARRIED PARENTS AND THEIR CHILDREN

### Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Acts 1963 to 2013 which requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by law are not made.

James B. Murphy, for and on behalf of Browne Murphy & Hughes

30 March 2015

Chartered & Certified Accountants & Registered Auditors 28 Upper Fitzwilliam Street Dublin 2

### **INCOME AND EXPENDITURE ACCOUNT**

### FOR THE YEAR ENDED 31 DECEMBER 2014

		2014	2013
	Notes	€	€
Turnover	2	508,034	595,813
Administrative expenses		(510,756)	(594,851)
Operating (Deficit)/Surplus	3	(2,722)	962
Other interest receivable and similar			
income	4	71	548
Interest payable and similar charges	5		(121)
(Deficit)/Surplus on ordinary			
activities before taxation		(2,651)	1,389
Tax on (loss)/profit on ordinary activities	6	-	-
(Deficit)/Surplus for the year	14	(2,651) ======	1,389

The income and expenditure account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the income and expenditure account.

Approved by the board on 30 March 2015

Thomas Quigley **Director** 

Christina Hughes

Director

### AS AT 31 DECEMBER 2014

		201		<b>20</b> 1	
	Notes	€	€	€	€
Fixed assets					
Tangible assets	8		900		4,133
Current assets					
Debtors	9	1,879		9,854	
Cash at bank and in hand		69,658		95,209	
		71,537		105,063	
Creditors: amounts falling due within		,		,	
one year	10	(14,253)		(13,755)	
Net current assets			57,284		91,308
Total assets less current liabilities			58,184		95,441
Deferred Income	11		(5,384)		(39,978)
			52,800		55,463
Capital and reserves					
Income and expenditure account	14		52,800		55,463
Members' funds	15		52,800		55,463

Approved by the board and authorised for issue on 30 March 2015

Thomas Quigley Christina Hughes

Director Director

	€	2014 €	€	2013 €
Net cash outflow from operating activities		(25,349)		(79,016)
Returns on investments and servicing of finance				
Interest received	71		548	
Interest element of finance lease rentals	-		(121)	
Net cash inflow for returns on investments and servicing of finance		71		427
Capital expenditure				
Payments to acquire tangible assets	(1,617)		-	
Net cash outflow for capital expenditure		(1,617)		-
Net cash outflow before management of liquid resources and financing		(27,163)		(77,233)
Decrease in cash in the year		(27,163)		(77,233)

### NOTES TO THE CASH FLOW STATEMENT

	Reconciliation of operating (defici operating activities	i ji sai pius to net casii out	now nom	2014	2013
				€	€
	Operating (deficit)/surplus			(2,722)	962
	Depreciation of tangible assets			4,582	7,847
	Decrease/(increase) in debtors			7,975	(7,145)
	Increase/(decrease) in creditors with	in one year		(858)	(2,488)
	Other reserve movement			(34,594)	(78,192)
	Net cash outflow from operating a	ctivities		(25,617)	(79,016)
2	Analysis of net funds	1 January 2014	Cash flow	Other non- cash changes	31 December 2014
		€	€	€	€
	Net cash:				
	Net cash: Cash at bank and in hand	95,209	(25,551)	-	69,658
		95,209 ————————————————————————————————————	(25,551)		69,658
Ł	Cash at bank and in hand  Net funds	95,209			69,658
3	Cash at bank and in hand	95,209			69,658
3	Cash at bank and in hand  Net funds	95,209			69,658 ————————————————————————————————————
<b>;</b>	Cash at bank and in hand  Net funds  Reconciliation of net cash flow to	95,209		€	69,658 ————————————————————————————————————
•	Cash at bank and in hand  Net funds  Reconciliation of net cash flow to  Decrease in cash in the year	95,209 movement in net funds  //decrease in debt		€	69,658  2013  € (78,589)
	Net funds  Reconciliation of net cash flow to  Decrease in cash in the year Cash (inflow)/outflow from (increase)	95,209 movement in net funds  //decrease in debt		€ (25,551) -	69,658  2013  € (78,589) 1,355

### NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2014

### 1 Accounting policies

### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable law and the accounting standards issued by the Accounting Standards Board and promulgated by the Institute of Chartered Accountants in Ireland (Generally Accepted Accounting Practice in Ireland), which have been applied consistently (except as otherwise stated).

### 1.3 Turnover

Turnover represents funding received from various sources mainly the HSE, HSE Crisis Pregnancy Programme and the Citizens Information Board.

### 1.4 Intangible Assets

Website Costs are valued at cost less accumulated amortisation. Amortisation is calculated to write off the cost in equal annual instalments over their estimated useful lives. A rate of 33.3% Straight Line has being used.

### 1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery 33.33% Straight Line Fixtures, fittings & equipment 33.33% Straight Line

### 1.6 Pensions

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the profit and loss account in the year they are payable.

### 2 Income

The total income of the company for the year has been derived from its principal activity wholly undertaken in the Republic of Ireland.

3	Operating (deficit)/surplus	2014	2013
		€	€
	Operating (deficit)/surplus is stated after charging:		
	Depreciation of tangible assets	4,582	7,847
	Auditors' remuneration	3,125	3,125

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2014

4	Other interest receivable and similar income	2014 €	2013 €
	Bank interest	71	548
		71	548
5	Interest payable	2014 €	2013 €
	Lease finance charges	-	121

### 6 Taxation

The company is a registered charity CHY 8877and as such is exempt from Corporation Tax.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

7	Intangible fixed assets			Website Costs
	Cost			€
	At 1 January 2014 & at 31 December 2014			11,069
	Amortisation			
	At 1 January 2014 & at 31 December 2014			11,069
	Net book value			
	At 31 December 2014			
	At 31 December 2013			-
8	Tangible fixed assets			
		Plant and machinery	Fixtures, fittings & equipment	Total
	_	€	• •	€
	Cost			
	At 1 January 2014 Additions	89,137 1,349	25,183 -	114,320 1,349
	At 31 December 2014	90,486	25,183	115,669
	Depreciation			
	At 1 January 2014	85,849	24,338	110,187
	Charge for the year	3,737	845	4,582
	At 31 December 2014	89,586	25,183	114,769
	Net book value			
	At 31 December 2014	900	-	900
	At 31 December 2013	3,288	845	4,133

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2014

9	Debtors	2014 €	2013 €
	Trade debtors	335	537
	Other debtors	-	9,000
	Prepayments and accrued income	1,544	317
		1,879	9,854
10	Creditors: amounts falling due within one year	2014	2013
		€	€
	Trade creditors	2,142	447
	Other creditors	8,522	10,150
	Accruals and deferred income	3,589	3,158
		14,253	13,755
	Included in other creditors are amounts relating to taxation, as follows:		
	P.A.Y.E. control account	8,324 ———	10,021
11	Deferred Income		
			Deferred Income
	Balance at 1 January 2014		<b>€</b> 39,978
	Balance at 1 January 2014 Deferred in year		39,978 5,384
	Transfer to Income & Expenditure Account		(39,978)
	Balance at 31 December 2014		5,384

At the beginning of the year, income totalling €39,978 had being deferred from 2013, this income was relating to 2014 projects and hence this income was transferred to the Income & Expenditure Account.During the year, Treoir received funding totalling €180,906 from the HSE Crisis Pregnancy Programme. Of these funds, €5,384 related to specific projects which will be undertaken in 2015 and hence the related income has being deferred as at 31 December 2014.

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2014

12	Pension and other post-retirement benefit commitments
	Defined contribution

	2014 €	2013 €
Contributions payable by the company for the year	31,080	31,418

### 13 Non Audit Services

15

During the year, Browne Murphy & Hughes undertook non audit services for the company which includes assisting with accounts preparation.

### 14

ı	Statement of movements on Income and Expenditure account	Income and expenditure account	
			€
	Balance at 1 January 2014 Deficit for the year		55,451 (2,651)
	Balance at 31 December 2014		52,800
5	Reconciliation of movements in members' funds	2014 €	2013 €
	(Deficit)/Surplus for the financial year Opening members' funds	(2,651) 55,463	1,389 54,074
	Closing members' funds	52,800	55,463

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2014

### 16 Employees

### **Number of employees**

The average monthly number of employees (including seconded staff) during the year was:

	2014 Number	2013 Number
	8	9
Employment costs	2014 €	2013 €
Wages and salaries (Staff & Seconded Staff)	311,245	345,475
Social security costs Other pension costs	33,684 31,080	35,615 31,418
	376,009	412,508

### 17 Control

The company is controlled by the board of directors.

### 18 Members Liability

In the event of a winding up the liability of members is limited to €1.27.

### 19 Approval of financial statements

The directors approved the financial statements on the 30 March 2015.

### TREOIR THE NATIONAL FEDERATION OF SERVICES FOR UNMARRIED PARENTS AND THEIR CHILDREN

### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

**MANAGEMENT INFORMATION** 

### **DETAILED INCOME AND EXPENDITURE ACCOUNT**

		2014		2013
	€	€	€	€
Income				
HSE Midwest		-		9,750
HSE Northern		225,724		225,720
HSE South East		8,385		8,600
HSE Southern		8,910		9,000
HSE North Eastern		6,570		6,854
HSE Crisis Pregnancy Programme		210,116		272,340
Sale of Publications		34		32
Membership Fees		1,560		1,560
DOHC/HSE (For Seconded Staff)		-		15,212
Citizens Information Board		35,400		36,500
Outreach		507		1,388
Other Income		10,828		8,857
		508,034		595,813
Administrative expenses		(510,756)		(594,851)
Operating (deficit)/surplus		(2,722)		962
Other interest receivable and similar income				
Bank interest - received		71		548
Interest payable				
Lease finance charges - paid		-		(121)
(Deficit)/Surplus for Year	0.52%	(2,651)	0.23%	1,389

### **SCHEDULE OF ADMINISTRATIVE EXPENSES**

	2014	2013
	€	€
Administrative expenses		
Wages and salaries (excl. EER PRSI.)	311,245	332,864
Wages -Seconded Staff	<del>-</del>	12,611
ER PRSI	33,684	34,560
ER PRSI -Seconded Staff	<del>-</del>	1,055
Staff pension costs defined contribution	31,080	31,418
Staff training	1,829	1,875
Rent & Rates	50,355	50,073
Insurance	1,270	1,250
Light and heat	2,003	1,799
Repairs and maintenance	1,345	497
TPSP Toolkit	8,202	29,767
Cleaning	1,018	146
Supplies	4,567	3,323
Membership	510	648
Newspapers	988	1,417
Printing, postage and stationery	5,553	6,128
Conferences/Meetings	4,684	4,620
Publishing	16,214	18,542
Hospitality	1,637	1,465
Advertising	1,257	11,165
Telephone	7,768	8,320
Travelling expenses	2,962	3,938
Library	-	26
Professional fees	3,240	2,457
Research Costs	9,624	22,568
Accountancy	1,046	677
Audit fees	3,125	3,125
Bank charges	287	280
Sundry expenses - allowable	681	390
Depreciation -P&E	3,737	5,077
Depreciation -F&F	845	805
Depreciation -Website	<u> </u>	1,965
	510,756	594,851