



**Applications are invited for the following full-time post:**

## **Project Co-ordinator**

**Full-Time, 2 Years Fixed Term Contract**

### **Kinship care**

Kinship care is the full-time parenting of children by grandparents, older siblings, aunts and uncles, other relatives, or close friends of the family when their parents are no longer able to look after them.

It occurs for many reasons, for example, the death of a parent, parental substance misuse, abandonment, illness, or imprisonment.

It can be temporary or permanent arrangement and can also be on a formal or informal basis.

### **Kinship Care Ireland:**

Kinship Care Ireland was established in 2019 and is hosted by Treoir, the National Federation of Services for unmarried parents and their children.

Kinship Care Ireland (KCI) recognises that Kinship families face unique challenges over and above the regular demands of parenting and thus require specialist supports. KCI is working towards developing supports, advocacy and services for Kinship families throughout Ireland.

### **The role:**

We are seeking an experienced Project Coordinator who is passionate about working with Kinship families and the issues affecting children and carers. We are looking for someone who is strategic and has the interpersonal and partnership skills to perform their role sensitively and creatively and who will work collaboratively with other agencies and organisations.

The Project Co-Ordinator will be required to understand and shape the Kinship Care Ireland strategy and mission and deliver projects in collaboration with Treoir and the Kinship Care Ireland Steering Group.

### **Reporting Relationship**

The Project Co-ordinator will report to the CEO of Treoir and will work with the KCI steering group.

**Terms and Conditions:**

This is a full-time post of 35 hours per week. The initial contract will be for 24 months fixed term following the successful completion of a 6-month probationary period. This post is dependent on the continuation of funding from our donor.

**Location:** Treoir's office in Dublin city centre.

**Salary Scale:** The salary offered for this position will be commensurate with experience between €38,000 - €41,000 per annum.

**Annual Leave:** 25 days per annum

**How to apply:**

Please return a completed application form by email only, focusing on how your skills and attributes match the post should be emailed to [recruitment@treoir.ie](mailto:recruitment@treoir.ie) no later than 4pm on Friday the 30<sup>th</sup> October 2020. Please use the subject line KCI Project Coordinator. Applications received after this date will not be considered.

A full job description, job specification and application form for this position are attached or by contacting [recruitment@treoir.ie](mailto:recruitment@treoir.ie)

***TREOIR IS AN EQUAL OPPORTUNITIES EMPLOYER***

This post is kindly supported by Tusla

